

**MCCSF**  
**Board of Directors Meeting Minutes**  
**110 Gough Street**  
**July 27, 2008**

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**MCCSF Board Present:** Rev. Lea Brown, Lewis DiSimone, Michael Cronin, Kelly Mazzei, Bill Lowell, Rick Rosser, Mendel Bokser

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**Absent:** Troy Brunet

**Guests:** Lynn Jordan, Paula Fraser

**Meeting Called to Order at 1:20 p.m.**

The meeting was opened with prayer by Lea.

**June 2008 Board Meeting Minutes**

Approval of minutes moved by Lewis; seconded by Kelly. Correct the spelling of the first name of Lillie Brock. Passed unanimously.

**Pastor's Report**

Lea's report was emailed in advance of the meeting. Highlights include:

Worship – The “Broadway and the Bible” series with Hairspray was a recent highlight. Also, the sermon series on the book of Revelation has been received very enthusiastically. The review of the 7 p.m. service has been going slowly – it has been difficult to get people to return calls. Work has been done around possibly relocating QSangha to the Kanbar Center and to have a three-hour “Evening of Mindfulness” event in August.

Lea reminded the Board members and staff that we should avoid lapsing into using the time before worship services to conduct business – it is disruptive of creating the best space for the services and business matters should be held until after services.

Pastoral Care – Lea wrote a “miss you and would love to see you again” letter to 72 people who haven't been present at MCCSF for a while. Brian has had a good response to his “Sex in the City” series.

Administration, Staffing and Fundraising – Clean-up is progressing. We should contact our regular givers to thank them for their gifts – a project for this for the Board will come together in August.

Community Outreach – On Pride weekend the church co-sponsored the showing of “Call Me Troy” with Frameline; provided 95 volunteers for the parade committee; and had 67 people in the parade contingent – all together a great showing! The GALA tour helped many other churches and was a great outreach in the GLBT music world.

MCF – Paula Fraser is planning a healing meeting for the Board. Karen Dickinson submitted a required report for last year's grant from the Haas Foundation and submitted a grant application to the Sisters of Perpetual Indulgence for the Read Aloud program for next year.

Weddings – The initial surge of community interest has tapered dramatically. This is primarily a result of people losing interest when they learn that we do not have a building for their event.

Other items discussed at the meeting:

Lea's vacation is from August 4<sup>th</sup> through the 17<sup>th</sup>.

MCCSF is co-sponsoring a showing of "Call Me Troy" with Frameline at the GLBT Center on August 14.

New benefits for church employees will start on August 1<sup>st</sup> (spouses can also be covered).

Part I of Lea's evaluation was completed with Rick and Kelly (49 persons were polled and there were 25 responses).

Kelly moved and Rick seconded a motion to accept the Pastor's Report. Approved unanimously.

**Board/Staff Retreat**

The retreat will be held at the Kanbar Center on 8/22 (noon to 5 pm) and 8/23 (9-5). Rev. Elder Lillie Brock will facilitate with a focus on change management and congregation-led churches. A question was raised about whether there will also be time to consider the vision of the church.

**Treasurer's Report**

Detailed reports were emailed in advance. The month of June had a loss of \$7,000. Offerings are down to \$18,000/month from our prior \$24,000/month average.

Kelly is doing a detailed analysis of various giving. We are eating into our modest general reserve.

Rick moved and Mendel seconded a motion to accept the Treasurer's Report. Approved unanimously.

**Development Committee**

There was a general discussion about the need to develop new leadership in this area. Last year was handled primarily by Bill and Barbara even though they were also co-lay leaders. Richard Davis was also active. This year Bill stated that he felt overwhelmed taking on responsibility for all development activities, more or less alone. This was never

the intent of the Board or the revived committee structure and process. Nonetheless, given the status of the organization at present, it has been up to Bill to put it all together.

It was decided to split some of the responsibilities so that Bill will continue to spearhead the Pillars events and that Rick (graciously volunteering) will oversee the Pledge campaign.

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**DECISION** – Put an agenda item on the August meeting regarding establishing a plan for a final/additional 2008 fundraiser for \$10,000.

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### **Marketing Committee**

There was a report from the Marketing Committee on the logo contest guidelines. Review and send comments to Lewis by August 1<sup>st</sup>. The Marketing Committee publicity request form is ready to go. The PR kit is finished and ready for use. The committee has also been promoting various events.

### **Review of 2008 Priorities/Goals**

Building – Needs to be discussed at next month's meeting along with the capital campaign.

Human Resources – Revised policy work continues. The first priority had been to complete the areas necessary in order to obtain the new insurance plan.

Congregational Life – Planning work is under way with Jeff Bert.

Governance – Work is continuing.

IT – Policies and procedures will be rolled out over time; meetings and progress continue.

Finance – The Finance Policies and Procedures from a few years ago are being revised and work should be completed this fall. Examples from other churches are being used. Steve Marlowe and Kelly have developed a new budget timeline that is intended to produce a draft budget for the October Board meeting.

**DECISION** – The building and capital campaign need to be placed on the August Board agenda.

### **Web Site Strategy**

Dan, Steve and Lewis met for further design work. Dan is working on a couple of mock-ups using a fairly simple home page. Will have a sample for the September meeting.

### **Lay Delegates**

Jack Hubbs cannot attend the regional conference (our other delegate is Barb Hargrave). Barbara Buckley, Larry Novida and Rick Rosser will be attending the conference on their own and are willing to serve as delegates (no fiscal impact for the church).

Kelly moved and Michael seconded a motion to appoint Barbara Buckley, Larry Novida and Rick Rosser as MCCSF delegates for the 2008 Regional Conference. Approved unanimously.

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**The meeting was adjourned at 3:45 p.m.**

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Minutes prepared by: Bill Lowell, Clerk  
MCCSF Board of Directors