

MCCSF
Board of Directors Meeting Minutes
4332 19th St.
April 16, 2009

MCCSF Board Members Present: Rev. Lea B, Michael C, Lewis DeS, Dan L, Kelly M, Rick R, Glenn S

Congregant in Attendance: Barbara B

Meeting Called to Order

The meeting was opened with prayer by Lea at 7:00 p.m.

Executive Session was held, ended at 7:30 p.m.

Board Roles & Responsibilities

Executive Committee: Bylaws don't talk about an executive committee; they do, however, specify that the co-lay leaders set Board meeting agendas. The Board therefore agreed by unanimous assent to limit the executive committee to the Pastor and Co-lay leaders. Co-lay leaders will meet with the Pastor to plan agendas and may also provide consultation on an ad hoc basis on other issues (e.g., HR concerns). The Executive Committee will communicate issues to the rest of the Board as needed.

Chart of Responsibilities: At each subsequent Board meeting, we will discuss one section of the Chart of Responsibilities (e.g., roles of Pastor, Board, Executive Committee, etc.) and come to consensus agreement. The chart is on the Board page of Web site; Board members will download for discussion.

Pastor's Report

Lea reported on:

- Successful worship services for Lent and Holy Week
- Community relationships: preaching at City of Refuge, working with the SF Historical Society, IGLHRC, PSR, and KQED (on the *Ask Not* event to be held at MCCSF)
- Efforts to rejuvenate WomenSpirit
- Music Director search: Of 15 resumes received, 5 people were interviewed, and 2 strong candidates emerged. They are auditioning with the Morning and Taize choirs. A decision is expected by May 15.
- Joshua L's last service as an intern is May 10, when he will be preaching.
- Lea will be traveling to Wichita Falls May 2-6, and to Episcopal Divinity School May 30-June 13.

Development Plan

Lea also reported on efforts of the Development Committee to develop a plan for the rest

of the year. Upcoming planned events include:

- 39th birthday party
- Pillars Dinner for the 39th
- API Concert
- Garage sales
- Autumn Pillars Dinners
- Pride (earnings from parade volunteers)
- Divaversity
- Castro Street Fair (earnings from volunteers)
- 2010 Pet calendar

Co-Lay Leader's Report

Kelly and Rick reported

- *Rental Property*
The apartment at 138 Eureka is still vacant, so we remain shy \$1,800 a month in the budget until it's rented.
- *Congregational Forum*
We will schedule a congregational forum for the second quarter as an opportunity to hear from the community.
- *Corporate VISA card*
Glenn made a motion to open a VISA corporate card in Lea Brown's name. Seconded by Dan. Approved unanimously.

Treasurer's Report—March

Dan presented the Treasurer's Report for March 2009. Total income for March rose 17% from February, but total expenses rose 13%. Total expenses in March exceeded total income by \$3243, but our monthly net income deficits are continuing to shrink. The March deficit (\$3243) was 28% smaller than our February deficit (\$4491) and 67% smaller than our January deficit (\$9758).

Office Move

Work is under way on getting electrical, IT, phone, and Internet set up for offices at 150 Eureka. All work is expected to be done by the end of April.

The realtor has a couple of people interested in the Gough St. office. He has persuaded the landlord to agree that if he finds her a 3-year lessee, we can break our lease.

Review of Good to Great Priorities and Goals

Kelly presented the history and status of the GTG committee's work on shifting to a more congregation-led church:

- Determination of teams: Congregation-led teams are the responsibility of the Board; Staff-led teams are the responsibility of the Pastor.
- Next steps: Teams must develop mission/vision and goals and recruit members/leaders.

Board Replacement

Brian J (formerly MCCSF Treasurer) has expressed interest in joining the Board to fill out the term previously held by Mendel B.

Lewis moved to accept Brian as our appointed replacement. Kelly seconded. Approved unanimously.

39th Birthday Pillars Dinner

Glenn presented the status of responses to dinner invitations and got clarification on who's coming. So far we have 14 *yes* responses.

39th Birthday Party

We'll be selling tickets at both services on Sunday.

Executive Session was held.

The meeting was adjourned at 10:10 P.M.

Minutes prepared by: Lewis DeSimone, Clerk
MCCSF Board of Directors