

MCC-SF Board of Directors Regular Meeting
Thursday, June 26, 2014, 6:30 PM
Chapel – 150 Eureka
MINUTES

CALL TO ORDER

Regular meeting of the Board of Directors called to order at 6:34 pm by Rev. Robert Shively.

Board members present: Rev. Robert Shively (Moderator), Maureen Bagues (Lay Co-Leader), Brian Stevens (Lay Co-Leader), Dennis Creagh (Clerk), Emily Hoyer, Jan Corlett (Treasurer), Wendy Tobias

Board members absent: Rick Rosser

Additional attendees: Steve Marlowe

APPROVAL OF MINUTES

Minutes for the 5/22/2014 regular board meeting were approved as written.

SPECIAL BUSINESS

Updated the Schedule of counters through the end of July 2014 on the MCC Board calendar.

Wendy distributed the approved list of counters. Redistribute the list to the Board members for approval at the July Board meeting.

REPORTS

Pastor's Report

Robert presented his report.

Robert has enlisted Tim Limbach to handle administrative tasks for him. He will initially respond to phone calls, emails, scheduling office hours, and helping with building use scheduling, and assembling the newsletter.

Lay Co-Leader's Reports

Nothing to report this month.

Treasurer's Report

Jan presented the treasurer's report.

Dennis and Michael will put together a policy regarding use of debit/credit cards.

The Finance Team will draft a letter and process around sending quarterly

Clerk's Report

Dennis presented the Clerk's report.

Dennis will send all Board members userids for the database.

TEAM REPORTS

Fundraising Updates

Jan reported the status of the Pride Treasury. There are plenty of volunteers.

Brian coordinated the Self-Defense Seminar on June 21. The event raised \$175.00.

Robert will send an additional request from various donors as a special Pride ask.

Maureen has asked for hosts for the Pillars Dinner for some time in October.

Maureen is trying to get a date for a concert to be scheduled around September.

Robert still wants to create the t-shirts, possibly for Dore Alley and Folsom Street Fair.

Dennis to send Emily access to the database to pull a mailing list for cleaning.

Team Reports and Questions

Future Fundraising Meeting

The Board agreed to meet on Monday, July 21, 2014 at 7:00pm.

Night Club of the Living Dead as an option.

Comms Team Report

Maureen presented the Communications Team Report.

UNFINISHED BUSINESS

138 Refinance Loan

The bank is sending us the loan documents for review. We may be able to sign the documents late next week. The Board members will get copies of the documents next week.

The terms of the loan are:

- \$350,000 Mortgage

- 10 year maturity
- 5.25% interest rate for the first 5 years.
- Then prime plus 2 with a floor of 5.25%

Robert moved that we approve signing the loan with these terms. Brian seconded. Motion carries. Dennis Creagh, Clerk and Jan Corlett, Treasurer, as officers of the Board, will sign the loan documents.

NEW BUSINESS

Approval to borrow \$7695 from Building Fund for 138 Refi

The Board voted to borrow \$9195 from the building fund to cover the closing costs of the 138 Eureka Refinance Loan.

Emily moved to approve the loan. Jan seconded. All approved. Motion carries.

Building Use Policy and Approval

Jan moved to adopt the Building Use Policy. Maureen seconded. All approved. The motion carries.

The Board voted to allow Robert Shively to execute building use contracts on the board's behalf in accordance to said contract. Emily moved. Jan seconded. All approved. Motion carries.

Building Options/Real Estate Agent Agreement Discussion

Irene presented the options for selling the property. The Board voted to sign the agreement with Katharine Holland to act as our listing real estate agent. This does not authorize the Board to agree to sell the property without congregational approval.

This also does not mean we have decided to sell the property.

The Board set a meeting date of 7/26 at 1:00pm to do a Building Planning meeting which will create a plan for communications with congregation.

Maureen moved. Wendy seconded. All approved. The motion carries.

ADJOURNMENT

Meeting was adjourned at 9:05 pm.

Regular Board Meeting dates for 2014: June 26, July 24, August 28, September 25, October 23, November 20, December 18