

MCC-SF Board of Directors Regular Meeting  
Thursday, July 24, 2014, 6:30 PM  
Chapel – 150 Eureka  
MINUTES

**CALL TO ORDER**

Regular meeting of the Board of Directors called to order at 6:32 pm by Rev. Robert Shively.

**Board members present:** Rev. Robert Shively (Moderator), Brian Stevens (Lay Co-Leader), Dennis Creagh (Clerk), Emily Hoyer, Jan Corlett (Treasurer), Wendy Tobias, Rick Rosser

**Board members absent:** Maureen Bogues (Lay Co-Leader)

**Additional attendees:** Steve Marlowe, Irene Laudeman, Barb Hargrave

**APPROVAL OF MINUTES**

Minutes for the 6/26/2014 regular board meeting were approved as written.

Minutes for the 7/21/2014 special board meeting were approved as written.

**SPECIAL BUSINESS**

Updated the Schedule of counters through the end of August 2014 on the MCC Board calendar.

The initial list of Approved Counters was approved by the Board. The Board will review the list and suggest changes.

**REPORTS**

**Pastor's Report**

Michael Cronin and Annie Steinberg-Behrman have offered to help. Robert will discuss their roles through August and report that back to the Board.

Robert will schedule a closure meeting with the Strategy Team.

**Lay Co-Leader's Reports**

Nothing to report this month.

## **Treasurer's Report**

Jan presented the treasurer's report.

Rick made a motion to have the Board approve that Dennis and Jan sign for the Julia Bloomfield bequest on behalf of MCC-SF.

Rick moved to approve, Brian seconded.

The motion carried unanimously.

Jan presented the following disbursement of the additional payout of \$79,171 from the 138 Refinance Loan:

- UFMCC - \$40,220.84 (Tithes: 36389.34 and Pension: 3831.5)
- Building Fund (insurance) - \$6,996
- Building Fund (engineer) - \$1,600
- Broker Fee - \$500
- FNB Savings Account - \$17,500
- Reserve - \$12,854

Rick moved; Wendy seconded.

Six yeas, 1 abstention. Motion carries.

Jan suggested that the Finance Team review all the records for the 2013 and 2014 years. She will continue to review options. We may reach out to some folks to help with a financial review.

The Finance Team will work on resolving the definitions of the restricted funds and research the process for distributing them.

The Finance Team will review the impact of not doing an audit or will an audit be required. Any decision about an audit will be tabled until the Finance Team reports back.

## **Clerk's Report**

Dennis presented the Clerk's report.

## **TEAM REPORTS**

### **Building Planning**

Brainstorm and develop a plan for the building project.

Create a decision tree.

Identify the milestones and the process for moving through the plan.

## **Fundraising Updates**

The Board met on Monday, July 21, 2014 to discuss the fundraising goals and objectives and review what the plan will be for the remainder of 2014.

## **Team Reports and Questions**

The Finance Team, The Risk Management Team, The Policies and Procedures team reported verbally.

## **UNFINISHED BUSINESS**

### **138 Refinance Loan**

The refinance loan was discussed during the Treasurer's report and the Board voted on the disbursement of the additional funds.

## **NEW BUSINESS**

### **Computer Theft**

Sometime around 12:30 and 1:30 pm on Sunday, 7/20, the Acer laptop was stolen from the Sanctuary. Robert is investigating the incident. Irene will contact the insurance company to find out if we should file a claim. Robert and Irene will report back at the next meeting.

## **EXECUTIVE SESSION**

The Board went into Executive session.

Dennis will send Robert a Release of Liability.

## **ADJOURNMENT**

Meeting was adjourned at 9:05 pm.

---

Regular Board Meeting dates for 2014: August 28, September 25, October 23, November 20, December 18